

Marquette Unitarian Universalist Congregation
Board of Trustees
Minutes for Monday, February 21, 2022

- I. Call to Order: 6:55 p.m.
 - A. Attendance: Erin Kilbourn-Mims, Jill Malin, Mary Maki, Susan Urban
 - B. Absent: Adam Skidmore
 - C. Other attendance: Martin Steindler, Chris Wagner

II. Opening words and chalice lighting

III. Open Forum – No issues raised

IV. Approval of Agenda. Mary moved to approve, approved unanimously.

V. Approval of January 24, 2022 Minutes. Jill moved to approve, approved unanimously.

VI. Treasurer's Report.

Jill will be sending out \$300 for plowing.

We received \$367 from Econo Receipts.

Outgoing funds for month were \$2,424.41, incoming \$1,404.72. One member stopped sending money, which accounts for the reduced income.

Status of reduction in monthly loan payment – Nicolet Bank again withdrew \$606.35 on January 4, and Jill had to drop off a signed sheet to change the amount withdrawn. February withdrawal has been made for \$606.35 also. The reduced payment of \$537.54 will be made in March. Mary expressed concern about the difference going to principal. Jill will look into this by email.

Status of correction of employee Social Security data: As of December, no one was able to connect with Gigi Gordon to try to obtain the records for this. To date, there has been no progress in making this connection.

UP Tax Company has some of our records. Susan expressed approval of Jill asking them for whatever records of ours they have, in case any of the forms we need to address this discrepancy are among them.

In October the Board approved a motion to pay for all eight of the Form 941s that we need (\$520) to resolve the discrepancy if the UP Tax Company agrees that this would be helpful, and if they cannot be found elsewhere. If this becomes necessary, we will have to decide what line item to use if we must spend this money (Erin suggested in October that it might be Admin).

Jill had agreed to work with the admin on year end tasks. These have been completed.

Payment for three way services. Jill will look into when these started and what we paid, and whether we owe any more.

Any updates on monthly cost for hosting the MUUC website? This is not a monthly cost.

Update of reconciling the admin job description that was sent to the Board a few months ago by the admin and the one in the Board books - Mary has compared these and seen some additions and deletions. This process is continuing. Jill will follow up on end of year letters to document these responsibilities. Tabled for this month.

The seven year old MUUC Toshiba computer is not working well, it is very slow. Jill purchased two two terabyte drives in January. These been received. The transfer of current data to them is a project in progress.

Erin suggested in January that we pay the admin for a few extra hours per week to digitize old paper files. Authorization of extra time for the admin to digitize the files needs to be discussed. This will be addressed later when we have backed up the current data.

VII. Spiritual Exploration Reports: SE and OWL – Mary Maki agreed last month to contact Sarah about the status of these programs. There was an email from Sarah on the date of the meeting showing events for the next five or six months, it looks very positive.

VIII. Old Business

A. Monroe Husbands UUA Grant for lay led congregations: The Board agreed last month that we will need to do this on our own rather than working with a grant writer. Susan sent a link about this program to Mary on January 31st, for the purpose of finding out whether the grant funds are still available. No new information at this point. If funds are available, we need to set a date for a special meeting to work on the grant. Board members will think about improvements that are needed and communicate them by email to the rest of the board. We will discuss the ideas next month.

B. Status of condensed history of MUUC - Susan made some small revisions and resent with the 12-20-21 minutes, including that we went to presenting services online when the pandemic hit. She also verified on the UUA website that MUUC is a Welcoming Congregation, so she left that language intact. Mary would like to see information on what the size of the congregation has been over time. She agreed to look up this information. Mary has not gotten to this as yet. She will go to the UUA website to attempt to get this information.

C. Results of Erin's talks with Teri before September's meeting about any undetermined Board Task Assignments:

1. Job descriptions need to be updated (see above), and Jill and Mary volunteered to do Desi's job performance evaluation. Nothing new as of now.

D. Response to Marquette Catholic Diocese policy on LGBTQ people. Last month it was suggested that MUUC should take part in any and all local protests against this diocese's policy. This has been addressed in several ways, and it was agreed that we are done with this for now.

E, Support from MUUC for the proposed 8th UU principle. Mary suggested that the congregation should discuss the idea, and an MUUC representative will take the congregation's decision to General Assembly.

The Board will reach out to the Sunday Services Committee to schedule a date for a service on the proposed principle, with a congregational discussion. Jill is on Sunday Services, and will look into this.

Jill said she would like to get some publicity for this prior to the service and discussion. It had been thought that Barb Michael had indicated that she would be willing to do a service on the 8th principle for MUUC, but this was not true. Jill emailed Barb regarding her suggestions about the proposed 8th principle. Susan asked if the UUA would provide a speaker. The answer was that we do not need a speaker, since there are lots of videos out on the Internet about the 8th principle.

VIII. New Business

- A. UUA Congregation Certification was due by Feb 4, 2022. The email about this was at the end of the agenda. Due to a no-fault miscommunication, this was not taken care of as of the date of the meeting. Erin agreed to ask for an extension of the deadline and to take care of this.
- B. Jill suggested that we clean up and reorganize the office and the back room. Erin and Teri will help with this. Desi needs to be involved too. They will text between the four of them to establish a date for the cleanup.
- C. Monthly day and time for next MUUC Board Meeting: March 21, 2022 at 6:30 p.m.
- D. Board member presence at upcoming services: February 27: Adam; March 6: Mary; March 13: Jill (Spring ahead); March 20: Susan.

IX. Adjournment: 8:05 p.m.