

Marquette Unitarian Universalist Congregation
Board of Trustees
Minutes for July 18, 2021

- I. Call to Order: 12:23 p.m.
 - A. Attendance: *Erin Kilbourn-Mims, Jill Malin, Mary Maki, Susan Urban*
 - B. Absent: *Adam Skidmore*
 - C. Other attendance: *Desi Kilbourn-Mims, Martin Steindler*
- II. Opening words and chalice lighting
- III. Open Forum
- IV. Approval of Agenda - *Agreed to adjust as necessary throughout meeting.*
- V. Approval of July 8, 2021 Minutes - *Motion to approve by Mary, seconded by Erin, unanimous approval.*
- VI. Spiritual Exploration Reports: SE and OWL update - *Mary will contact Sarah Johnson – will ask about lesson plans for each program.*
- VII. Old Business
 - A. Mortgage Change Update/mBank: bank needs minutes indicating who the current board is, also require three years of tax and budget records. Status of this paperwork? *Jill is working on this, intends to be done by August.*
 - B. Mortgage Change Update/mBank starting process/Need Paperwork. Status? *Mary will go to the bank, get herself assigned as second signatory, then Teri Rockwood will take herself off.*
 - C. Northwoods Learning Hub (NLH) wishes to use the meeting house once a week this upcoming season. Rental fee? *Mary working on this. They want an eight week session, from September 14 – November 4, 11am – 3p.m., one day a week, Thursdays preferred, Tuesday second choice. Mary suggested charging \$100 a day, for a total of \$800, plus a cleaning deposit which they get back if not needed. After discussion, it was agreed to charge a cleaning fee only on an as-needed basis. They still have their key. The \$100 per day will be refunded if they cannot use the space because of circumstances beyond their control. Erin suggested a specific amount per session, rather than a lump sum payment, so that they could easily extend if they wished to do so. Jill agreed with this. Mary motioned to quote \$100 per day of use. Susan seconded, approved unanimously. Mary will discuss the issue of possible snowplowing with NLH.*
 - D. Discuss date for Transition to in-person services and meetings and Zoom only when needed. *It was agreed that this discussion will take place on the same day as the meeting to approve Erin's appointment to the Board.*
 - E. Monroe Husbands UUA Grant for lay led congregations: What to ask for? *Erin will ask a friend who is a professional grant writer to look into the application process. Susan will forward to Erin a successful grant proposal from another church so that the grant writer may have an example for reference.*

- F. Select several alternative dates and times to Zoom with Phil Lund. *Relating to the proposed topic of discussion with Mr. Lund, i.e. getting more people to come to services at MUUC, discussion on possible community outreach, e.g. Marquette Monthly, Fall Fest, the Marquette interfaith organization. Discussion on the importance of greeting new people. Board member Mary Maki to be greeter at services. Erin suggested that a condensed history of MUUC would be handy to give out to newcomers. Martin will send her a condensed history of MUUC, she may condense it further. Discussed the need to get upcoming services, or at least the current week's service, on the website homepage. Erin said that this is in process. For Lund meeting, Erin not available Tuesday or Friday, other days after 6 p.m. preferred; Jill not available Monday or Thursday unless after 7:30 p.m.; Mary not available Tuesday or Thursday. Will come up with ideas in time for next meeting, and will exchange emails among Mr. Lund and Board members to set up a time for a discussion.*
- G. Any undetermined Board Task Assignments? *Erin will talk to Teri about this. Mary will do some working with building rentals in conjunction with Desi.*
- H. How to access MUUC Google drive to facilitate board communication? *Erin will send an email to Board members regarding this.*
- IX. New Business
 - A. Distribute Board Binders for New Board Members. *Done.*
 - B. Set date for congregational meeting to vote on Erin as Fifth Member to Board, and to have a discussion regarding discontinuing Zoom simulcasting except during inclement weather. *Board decided on Sunday, August 22, 2021 after the service for this meeting. The Board agreed to make sure that only these issues will be discussed at the meeting. Susan will send the information on this meeting to Desi for inclusion in the August newsletter and the weekly This n That. The meeting notice will specify that if there is not a quorum (in person and via Zoom) on the day of the meeting, absentee ballots will be accepted by email to mqtuuadassist@gmail.com, or if someone needs a mail ballot, the admin will provide one upon request.*
 - C. Set monthly day and week for Board meetings for fiscal year 2021-22. *Board member personal schedules will not allow for scheduling this far ahead at the present time, so only the next meeting was scheduled. It will be on Monday, August 16, 2021, at 6:30 p.m.*
 - D. Other Business - *NONE*
- XI. Adjournment