

Marquette Unitarian Universalist Congregation

Board of Trustees

Minutes for May 11, 2020

I. Call to Order: 7:36 p.m.

A. Attendance: Teri Rockwood, President; Mary Maki, Vice President; Anne Stark, Secretary; Desi Mims, Trustee

B. Absent: None

C. Other attendance: None

II. Opening words and chalice lighting - How to Be A UU Leader,

III. Open Forum - None

IV. Approval of Agenda: Teri moved and Desi seconded. Approved unanimously

V. Approval of April, 2020 Minutes. Anne moved to approve the minutes. Desi seconded. Approved unanimously.

VI. Treasurer Report

Mary said on May 1st, \$1,000 was transferred from Joan's bequest to Operations Checking.

The Haiti Fund (\$2,100) was donated to YoutHaiti on May 6. The Haiti Fund account has been closed. We received a "thank you" from the organization.

Teri said the PayPal donation button has caused problems. Teri has to transfer funds from PayPal to our Operations Checking. Anne suggested investigating changing the PayPal settings to automatically transfer deposits.

Mary asked about a recurring \$44 charge from Patriot and asked if they are actually filing our quarterly taxes. Anne suggested calling the Patriot customer service line. Teri and Anne will log in to Patriot and check it out.

Mary also noted that the Communications Committee is paying for a monthly Zoom subscription for congregational meetings as of May. Anne did not opt for an annual subscription as we hope to start meeting face-to-face soon.

Mary commented that we paid a Mining Journal invoice when we haven't been running ads. Teri said that bill was for previous advertising. Nothing is amiss. It was unanimously agreed to funnel marketing funds to other places to advertise. The Mining Journal is not an effective method.

Snow plowing was mentioned.

Laura Lancour is doing her regular spring cleaning, in lieu of regular weekly cleanings. Jamie will be paid through her contract, until the end of May. Nicole is on temporary hiatus due to COVID-19 affecting her work duties. Alesia is continuing her 10 hours a week.

Mary said May is SEMCO's reconciliation month when they will adjust our new monthly budget amount. We will be able to see our actual usage change from having NLH in the building and then closing the building in March. We may get a credit OR owe on our 2019-2020 budget contract.

Teri reported that we have received a donation that has been designated for SE. Per MqtUU bylaws, we don't accept designated funds. Anne and Teri decided to not deposit the funds until we discussed it as a board. We have money raised during the 2018 flea market. Mary and Anne will look at our bylaws and policies. Desi suggested a conversation with Sari would clarify her intentions. Teri will call Sari.

VII. Spiritual Exploration Reports (not applicable) Teri suggested we ask for an end-of-the-year report.

VIII. Old Business

- A. Stewardship Mailing - Teri and Alesia created and mailed a letter to members and friends. There are a few contacts to follow up with unclear pledge payment status. Teri has received two pledges already.
- B. Spiritual Exploration Update. Operations are suspended. Jamie's resignation was accepted. She continues her duties until the end of May. Nicole is on temporary hiatus. OWL was discussed. It was unclear the status of the upcoming OWL year. Anne will follow up with Sarah Johnson.
- C. Budget Process - Teri asked where to begin. Mary said to pay for the building to be open costs \$12,000 a year. Staff salaries are on top of that. There are questions about calculating SE payroll and if we should keep the SE positions as 1099 vs. payroll tax. Positions. Anne said we should stay with the current accounting.
- D. Annual Congregational Meeting - This is customarily held in May to approve the budget and new slate of Board candidates. Teri suggested we do a safe-disancing face-to-face meeting, perhaps in August. We have a large number of members without video-conferencing capabilities. Desi added the suggestion that we add a

Video conference option. Teri reminded us we have to have a budget before we set a meeting date. Teri and Mary will continue to work on the budget. We will schedule our annual meeting as soon as COVID-19 safety allows. Anne and Mary will continue on the board until elections are held.

- E. Jobs completed at building - John O'Bryan has been making progress on energy efficiency in the meetinghouse. His intern position ends with the end of the school year. He isn't sure if the NMU internship will be renewed by NMU. The Board offers it's sincere thanks for John's work.

Laura is doing spring cleaning, including waxing the tile floors.

Mary suggested lowering the thermostats below 62 degrees now that the danger of freezing pipes is over for the season.

- F. Newcomer packets and info - Anne and Mary haven't gotten to this yet. Mary asked about Sue Demel's design for MqtUU bumper stickers. Mary will follow up.

IX. New Business

- A. Summer Services - Teri asked Desi if he and Erin would like to come up with a proposal of possible alternate service schedules. Teri would like to put our limited resources into connecting rather than lots of effort into Sunday Services. Our attendance is dwindling online but we have weekly services scheduled until June 21. We will discuss alternative modalities.
- B. Building Projects: Ceiling paint SE space and Permanent wall - Teri said this would be a good opportunity to take care of a couple of projects in the SE space. We will post the job in This 'n That before looking for a contractor.
- C. Visibility of Board on Sundays
 - a. May 24 - Mary, Flower service
 - b. May 31 - Desi, February Sky
 - c. June 7 - Anne
 - d. June 14 - Mary

X. Any Other Business - none

XI. Adjournment Next Meeting: June 8, 2020.