

Marquette Unitarian Universalist Congregation

Board of Trustees

Agenda for December 13, 2020

I. Call to Order: 12:15

A. Attendance: Teri, Desi, Mary, Jill

B. Absent:

C. Other attendance: Cassie

II. Opening words and chalice lighting: Lorax Excerpt

III. Open Forum

IV. Approval of Agenda: Jill Motioned, Teri seconded

V. Approval of November 12, 2020 Minutes: Jill motioned, Mary seconded

VI. Treasurer Report: Nothing unusual, changes to report format to be more reader-friendly, reduced staff has reduced costs, discussion of amounts transferred and need of further transfer from Joan's Bequest, discussion of sending hard copies of pledge reports to members both as pledge year and total for calendar year, discussion of PayPal and how it fits in budgets/reports, Mary motions to add two line items to the budget to account for OWL tuition receipts and RATI reimbursement. Teri seconds. Approved unanimously.

VII. Spiritual Exploration Reports: OWL Update: No new information on OWL, Sarah Bennet volunteering to communicate with families.

VIII. Old Business

A. RATI: Cleaning Needs; reimbursement received: RATI sent a reimbursement of \$582 to cover costs of cleaning and stolen items, discussion of retaining documentation

B. Tax Paperwork/Notices received in Mail/W 3c request from SSA: update: no new paperwork, Jill to attempt to remedy this situation herself as Gigi has been impossible to reach, Patriot and Teri to handle 1099s.

IX. New Business

A. LARA Paperwork/Calendar with deadlines for specific filings & paperwork: Required two additional "directors" for paperwork, Barb Michael and Martin Steindler listed for these roles, need to put together a list of events and dates for requirements for the board, board members monthly calendar discussion

B. Continue with Zoom Option for services: discussion of recording service sections, low engagement concerns, definitely Zoom services until further notice, discussion of privacy and distribution

C. Cleaning Schedule while Zooming and any additional tasks for Laura: suggestion of cleaning the chairs, discussion of frequency of cleaning needed in light of lack of building use, suggestion of requesting her budget ideas for cleaning chairs and how to distribute that cost over time

D. RATI key return: keys have been returned to Sarah Johnson

E. Check In on Congregants update: congregants generally doing well, some expressing need for more interaction and missing in-person services

F. Mail correspondence to review: letters from non-profits soliciting donations

G. Visibility of Board on Sundays:

Dec 13 Teri (just happened)

Dec 20 Jill

Dec 27 Desi

Jan 3 Jill

Jan 10 Teri

X. Any Other Business

XI. Adjournment: 13:55

Next Meeting: 19:00, January 14 2020