

# **Marquette Unitarian Universalist Congregation**

## **Board of Trustees Meeting Minutes - November 17, 2018**

Call to Order: 11:25am

BoT Member Attendance: Sari Embley, Mary Maki, Kathy Campbell

Other Attendance: Jamie Kuehnl, Heidi Gould, Janet Seeds

Chalice Lighting & Opening words: -- Eleanor Roosevelt, "Small Minds..."

Open Forum: Mary - Are there any known peanut allergies in our family?

- Label ingredients...including for Soup Dinner

- Headcount @ pet service? 18 adults & 4 children

- Blessing Cards – 10 people

- Craft Night - 6 adults 8 children

- Chalica? – 1<sup>st</sup> Sunday was booked w/o consideration for Chalica.

  - Announcements will be made and booklets will be made available.

Approval of October Minutes - approved

Approval of Agenda - approved

Treasurer Report –Heidi Gould/Janet Seeds

- Jamie inquires about specifics for SE Mission Trip funds

- Mary requests timesheets/work completed and paid for from Ray Lenberg

Spiritual Exploration Coordinator Report: PWPL Winter Wonderland

- “Imagine Homes for All” Tree Decorating, November 30 @ 4:30pm, Open House at PWPL, December 1, 1-5pm

- RATI: kids doing dinner for Friday Night – Taco Night

- Plans for St Lucia service coming along.

- 3<sup>rd</sup> Mission Trip Meeting At Meeting House, Sunday, November 18 after the service.

### **BUSINESS**

- Safety Plan Discussion and Goals – Sari spoke with Chocolay, Marquette, NMU & State Police. NMU is qualified to show powerpoint on Safety Preparedness. MqtUU Meeting House is not structurally suitable for shelter. City Hall was redone to be more security oriented, hoping Dave Stensaas could share more info. Main concern is the children. Discussion on evacuation plan. Janet Seeds will share info on grant options for safety. Heidi forward safety preparedness template.

- Update info and status on the following:

  - Minister Process

Paul Mitchell – is coming January 13

Tom Capo – suggested by Martin Steindler

Rev. Laurie Bushbaum – is willing to come back and offer more consultation.

Decision needs to be made regarding numerous visiting ministers vs a short term consultation minister. A benefit of having a consistent person as opposed to the energy and effort of trying to fill Sunday services from the lay led congregation. Further discussion ensues with no votes taken.

-Treasurer Position - Janet Seeds

Kathy Campbell moves to add Janet Seeds at signatory for all MBank accounts. Sari Embley seconds, Board votes yes to add Janet Seeds as signatory on Mbank accounts.

-Website assistance - Jason Harrington

-RATI \$ request - laundry

Board approves Community Support & Outreach Expense -\$100/wk for RATI laundry.

-Jamie inquires about agenda format and why her eval info was not included in the agenda. Heidi explained that the agenda reflects the items sent from Board members and intentionally reflects Sari's wish for agenda to be more succinct "Not all items need to be on agenda we need to prioritize before we meet to determine what is truly vital." The minutes from the October meeting are included with the agenda and reflect that the eval was being taken under review and will be revisited in January.

-Heidi is relinquishing responsibilities of secretarial duties. Mary Maki is assuming responsibility of secretarial duties.

-Mary Maki emphasizes the need for formal tracking of tasks completed from maintenance (Ray Lenberg) and Housekeeping (Laura Lancour). Heidi requests more formal method for pay requests from Laura Lancour. Mary Maki volunteers to contact Laura Lancour. Sari prefers the responsibility of contacting Laura.

Sari volunteers to create a timesheet for Laura for Mary's review/approval. Mary will take under consideration.

- Kitchen cabinets, newer in better condition, have been offered for free...the board has taken the gift under advisement and no decision has been made.

Next Meeting: Saturday December 15, 11am @ PWPL

Adjourned: 1:30pm