

Marquette Unitarian Universalist Congregation

Board of Trustees Meeting Minutes - October 21, 2018

Call to Order: 12:58pm

BoT Member Attendance: Anne Stark, Mary Maki, Dave Stensaas, Sari Embley, Kathryn Campbell

Other Attendance: Heidi Gould, Jamie Kuehnl, Rev. Emmy Lou Belcher

Chalice Lighting & Opening words: #447

Open Forum: Mary reminds us to think before we speak of the consequences of what we say, trust each other and not be of suspicious minds.

Approval of September Minutes – approved with corrections

Approval of Agenda – approved with strikes & additions

Treasurer Report –Heidi Gould

RE Coordinator Report-Jamie Kuehnl

Lots of changes including SE (not RE), volunteer orientation went great! Anne commented that the orientation helped her feel more prepared and energized. Kathy stated that she was happy that one mom was comfortable to leave her young one in SE and join the service.

Business

- Building and Grounds
 - A-V/Home Theater screen project update: Anne Stark
Mary Makie shared info from the visit to the meeting house with Gerald Kippola. Much discussion ensued resulting in tabling the luxury of a new AV system until funds are more readily available. New batteries are needed for the cordless mike. Jamie will inquire about special paint for wall projections.
 - Parking Lot Maintenance –Parking Lot repairs not possible with freezing temperatures material will not adhere properly and repairs will need to wait for spring and end of 32 degree weather. Dave suggested getting a third quote. Decision to wait until spring and acquire additional estimates.
 - Land Sale Update- Dave walked the property with the real estate agent. Current question awaiting an answer is how many splits are possible? Also mentioned was the point that splitting the property in a parcel selloff reduces the value of the property as a whole. Other alternative income options were discussed. The real estate agent - Gina Feltner Bouws - was going to talk with the Township Assessor about splits and work on giving us a price range for sale, based on comparable lots in the area. And,

she suggested that we consider selling to people living adjacent to the lots first. Dave suggested considering applying a restrictive easement to prevent any structures from being built within so many feet of the highway, whatever is needed to preserve the unique, fragile lichen ecosystem that exists on that side of the lots.

- Ad Campaign – Anne Stark
Holiday Ad Campaign – Decision made to fund \$200 for Soup Dinner and Holiday services Facebook ads and Marquette Monthly. A flyer for Winter Holidays will be created and disseminated.
- ~~Victory Lutheran/Sawyer transport bus for sale!—Kathy Campbell~~
- Jamie – Evaluation: Minutes need reviewed as BoT members thought raise had already been voted on. Jamie emphasizes importance of input regarding where improvements could be made over the increase in wages. Mary requested and Heidi will email to BoT RE coordinator job description, timesheets, paystubs and previous evaluations.
- Other “paid staff” issues- Mary requested a job description for cleaning person, Laura Lancour, as well as pay records.
A job description for SE teachers (Ray Lenberg) was forwarded to the BoT from Jamie. Timesheets for Ray as SE Teacher and B&G maintenance need to be maintained separately and submitted for pay.
- Administrative Assistant Hours – BoT voted to increase salary from 10 hours a week to 13 hours a week. Calculated amount will be forwarded and a signatory will have to go to MBank to change automatic payment amount.
- ~~Update on Sound System—Mary Maki~~
- Continue Improvement on Communication – Mary Maki
-Website Calendar is an improvement
- Review our mission statement, what is our vision? -specific focus on adding “kids & Family” – Mission Statement needs reviewed-
- Issue tabled until January
- Review of History of MqtUU – Tabled until January
- Review Leadership Mtg & Ministerial Search – Paul Mitchell was contacted – Further discussion tabled until November.
- Janet Seeds was accepted as Treasurer. A job description was sent to her and BoT members. Heidi will work with Janet on responsibilities of the treasurer.

Next Meeting: Saturday, November 17 11am – 1pm @ PWPL

Adjourned: