

MqtUU Congregation FY 2017-2018 Budget
 Annual Congregational Meeting – Sunday, May 21, 2017

Receipts

Type	17-18 Budget
Cash Carryover from Previous Years	1500
Econo Receipts	500
FY 17-18 Pledge Receipts	42350
Unpledged from Known Donors	3000
Sunday Collection	4200
Building Rental	300
Fundraisers (ie yardsale)	2500
Interest on Checking	300
Transfer from “Building Fund”	9149
TOTAL	63799

Expenditures

		FY 17 - 18
Administrative Expenses		3000
Admin. Assist.	Salary	7670
	Payroll tax	587
	Professional Exp.	500
	Office supplies	500
Association Fees	UUA	2700
	MidAmerica Region	1125
Communications Committee		2000
Community Support & Outreach		1000
Building & Grounds (B&G)		22000
Faith in Action		400
GA Scholarship(s)		750
Kitchen		300
Music		3900
MUUSJN		100
Religious Exploration	Payroll	7865
	Payroll tax	602
	Prof. expenses	500
	Committee Exp.	2600
Stewardship		500
Sunday Services		5200
TOTALS		63799

Monthly Building & Grounds Expenses:

Mortgage, Alger Delta Electric, Semco, Charter, Cleaning, Snowplowing

Sunday Service Committee Budget Proposal 2017-2018 Year

History: The following table shows the budgeting of the Sunday Service Committee (previously named the Program Committee) over the years. The budget has been clearly influenced by having a minister or a celebrant (we had a minister from fall 2002 to summer 2006 and then a celebrant until summer 2013). The Sunday Service Committee budget was smaller in the years when we had a minister/celebrant who did many or most of the services.

SUNDAY SERVICE COMMITTEE BUDGET, 2002-2017

YEAR	REQUESTED	BUDGETED
2016-2017	\$4500	\$4500
2015-2016	\$4500	\$4500
2014-2015	\$4500	\$4500
2013-2014	\$4500	\$4500
2012-2013	\$3500	\$3500
2011-2012	\$1350 (basic); \$4500 (stretch)	\$1350
2010-2011	\$1350 (basic); \$4500 (stretch)	\$1350
2009-2010	\$4500	\$1350
2008-2009	\$6000	\$3000
2007-2008	\$5200	\$5000
2006-2007	\$5900	\$4500
2005-2006	\$700-\$850	
2004-2005	\$700	\$700
2003-2004		\$400
2002-2003		\$1000
Before minister		\$2200

Almost all of the Sunday Service Committee budget is spent to pay people to lead services and/or do messages/sermons for us, with a small amount in some years spent on supplies (such as duplicating Orders of Service) or paying people to do forums. This year, we have already spent, or are currently committed to spend, \$5,135 of the \$4500 we were budgeted. The overage was with the permission of the MqtUU Board of Trustees who agreed to find the money elsewhere in the budget so that we could have UU ministers do additional services for us. (NOTE: At the end of this budget proposal, I have attached an Addendum which contains the guidelines the Sunday Service Committee uses in deciding who and how much to pay for services.)

Accomplishments of past year: We provided services every Sunday throughout the year in order to advance the congregational goal of being a full-service UU congregation. We provided forums every Sunday for the first half of the year, at which point the BOT decided that it was taxing our resources to commit to doing a forum every Sunday. So for the second half of the year, the forums were intermittent—whenever somebody volunteered to do one.

The services were varied and interesting to a wide array of audiences. Many members and friends of the Congregation have generously stepped forward to lead services or forums or to provide music in services. Without them, it would be impossible to mount this lay-led effort. We have continued to reach out to NMU faculty and students, as well as members of the local community, by recruiting them to participate in our services/forums. In the services and forums, we have tried to promote the seven principles of Unitarian Universalism. The services and forums we presented emphasized, among other things, diversity (native american, latin american, LGBTQ, eastern, earth-based, pagan), children and youth, social action (environmental concerns, economic justice), and UU history. By the end of the year, we will have had 2 UU ministers do a total of 7 services for us this year.

Goals for the coming year: We plan to continue to emphasize the lay leadership focus of the congregation by enlisting members of the congregation to design and lead services and forums. We also plan to continue, when possible, using ordained ministers and hopefully expand the number of UU ministers who serve. During 2016-2017, we were able to arrange for two UU ministers to do a total of 7 services for us. Bringing in ministers, especially UU ministers, is difficult because of practicalities (there are few if any UU ministers within a reasonable distance of us) and expense (it is costly to bring them to Marquette and provide honorarium, lodging, and travel). We are fortunate to have a retired UU minister in Chicago who is willing to come some distance to serve us, and the minister of the Keweenaw UU Fellowship is also willing to serve us on some of his off Sundays.

Proposal for 2017-2018 Budget: If we are to provide the same level of service as during 2016-2017, we would need a budget of \$5135. It costs approximately \$500-1000 to bring in a UU minister. If we can locate UU ministers (either the current ones serving us or others) willing to do 1-2 more services for us, it could easily cost another \$2000. Adding to this a few hundred dollars in payments to others to do services and incidental costs (duplicating, etc.), an expanded budget for the 2017-2018 year would be \$7300. So, **the Sunday Service Committee proposes that it be given a budget of \$5200 or (if funds are available) \$7300 for the 2017-2018 year.**

ADDENDUM:

Guidelines for making payment for services with Sunday Service Committee funds:

These guidelines were approved by the Sunday Service Committee of MqtUU at its meeting on June 4, 2013.

1. Generally, it is expected that members and friends of the MqtUU who conduct a Sunday service for us will do so for free, as a contribution to the Congregation.
2. Professional ministers who conduct Sunday services for the Congregation can be paid as a matter of professional courtesy and in recognition of the professional skills and expertise they bring to the task. We have generally paid \$100-\$400 for this, depending on what they request and on whether they lead the whole service or just give the sermon/message. In addition, if they come from some distance, we also may provide some travel and lodging funds. The UUA provides some guidelines on how much to pay these professionals.
3. Members and friends who come from some distance at considerable expense to conduct a Sunday service can be paid travel and/or lodging expenses as an expression of appreciation for the substantial effort they put in. The limit on this reimbursement from Program Committee funds for any single individual or group is \$200 per service and \$600 for the year.

4. Members and friends may be paid an honorarium for doing a service if the Program Committee is convinced that they bring some special training, expertise, or experience to the task of producing a Unitarian Universalist service. The limit on this reimbursement from Program Committee funds for any single individual or group is \$200 per service and \$600 for the year. A member or friend cannot receive both travel/lodging reimbursement and honorarium reimbursement for the same service.



MqtUU Religious Exploration BUDGET REQUEST for Fiscal Year 2017-2018

RE Coordinator payroll	\$7800.00*
Payroll taxes	\$595.70*
OWL Program	\$1000.00
Summer Programming	\$600.00
RE Committee	\$1000.00*
Professional Expenses	\$500.00*

TOTAL \$11,495.70

*Indicates a line item that is the same amount as the previous fiscal year.

Rationale:

- The **“RE Coordinator payroll”** of \$7800 is based on \$15/hour with a maximum of 520 hours of work throughout the entire fiscal year (averages out to 10 hours/week). *Note: Jamie is currently averaging 11 hours/week.
- The **“OWL program”** allocation of \$1000 includes funds for training, travel and program implementation. If one or both of the facilitators have previously led OWL, they will not need a refresher training at this time (per Kathy Charles, our OWL regional coordinator), so costs would be greatly reduced. Estimates from g.g. Gordon are that training fees are about \$250/person plus travel expenses. There is a training mid-May in Minnesota that is \$150/person which includes lodging.
- The **“Summer Programming”** proposed allocation of \$600.00 is for the operating funds for two four-day (Monday-Thursday) summer day-camps: “Science and Spirit” and “Nature and Spirit.” Ideally one would be held one week in July (9 am-noon) and one in August (9 am-noon). The camps would be for 2nd-8th graders. Costs would include promotion, supplies, snacks, a (musical?) guest, and a camp co-teacher.
- The **“RE Committee”** \$1000 allocation is for supplementing the program in a variety of ways, for MqtUU Peace Camp (approximately \$250) and also, for covering any incidentals that arise: RE snacks, RE-hosted luncheons, programmatic items and events (for example, some of this fund was used this year for kids and parents to make chalices at HotPlates).
- **“Professional Expenses”** of \$500 can be used towards expenses arising from attendance at workshops, General Assembly, Regional conferences, etc.